

**Haight Brown & Bonesteel LLP**

**LAWYERS**

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Tax ID: 95-1605271

Dawn Merchant - Finance Director  
CITY OF ANTIOCH  
City Hall  
PO Box 5007  
Antioch, CA 94531

Invoice No.: 3260098  
Client/Matter: AN20-0000001  
Billing Atty: GREGORY J. ROLEN  
January 12, 2023

**Representing: City of Antioch**

Re: CITY OF ANTIOCH  
City of Antioch - General Counsel Services

Total Fees This Invoice	\$30,094.00
Total Costs Advances This Invoice	\$13.20
Total Fees and Costs This Invoice	\$ 30,107.20
<b>Total Due Upon Receipt</b>	<b>\$ 30,107.20</b>

BILLS ARE DUE AND PAYABLE UPON RECEIPT  
THIS STATEMENT DOES NOT INCLUDE EXPENSES NOT YET RECEIVED BY THIS OFFICE  
WHICH MIGHT HAVE BEEN INCURRED DURING THE PERIOD COVERED BY THIS BILLING

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## PROFESSIONAL SERVICES RENDERED through 12/31/2022

<b>Date</b>	<b>Description</b>	<b>Attorney</b>	<b>Hours</b>
10/17/2022	Teleconference with city manager regarding various items (transferred to Antioch file when opened)	GJR	0.30
10/18/2022	Hope to and from meeting with city manager/conduct a meeting with city manager (transfer the Antioch file when opened)	GJR	4.10
10/24/2022	Teleconference with staff regarding closed session	GJR	0.90
10/25/2022	Travel to and from closed session/attend the closed session	GJR	3.60
10/31/2022	Conduct initial review of website/download job descriptions/compose email communication to Human Resources Director regarding documents	GJR	3.10
11/09/2022	Conduct Internet research and compose email to Human Resources Director	GJR	0.90
11/09/2022	Teleconference with Human Resources Dir. regarding document production	GJR	0.80
11/20/2022	Begin review and analysis of job descriptions	GJR	2.30
11/21/2022	Begin review and analysis of documents forwarded by Ms. Cortez on November 21, 2022	GJR	1.60
11/23/2022	Continue review and analysis of documentation provided/teleconference with Human Resources manager regarding same	GJR	2.40
11/25/2022	Review and analyze Antioch City Ordinances	GJR	6.10
11/28/2022	Draft chronology of events in preparation for board meeting	GJR	3.20
11/28/2022	Begin drafting analyses of documents in relation to the investigation issue (job descriptions) (3 pages)	GJR	2.40
11/29/2022	Review and analyze additional documentation provided/update notes regarding same.	GJR	3.90
11/29/2022	Compose further analyses regarding documents as they relate to investigative authority (2 pages)	GJR	1.80
11/29/2022	Update chronology and compose email to Human Resources Director.	GJR	0.30

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11/30/2022	Continue analysis of coverage MOU	GJR	0.80
12/02/2022	Conduct legal research concerning coverage opinion interpretation	GJR	1.60
12/04/2022	Initiate legal research concerning statutory powers of city Attorney.	GJR	0.90
12/05/2022	Locate, review and analyze city Attorney employment agreement	GJR	1.90
12/06/2022	Further document review/compose notes and analyses regarding same (6 pages)	GJR	6.10
12/08/2022	Review and analyze remaining documentation/compose email to Human Resources Dir./upgrade chronology	GJR	0.90
12/12/2022	Teleconference with staff regarding status	GJR	0.70
12/16/2022	Continue legal research on statutory responsibilities of City Attorney/begin formulating inquiries concerning form 700 et seq.	GJR	3.10
12/26/2022	Conduct legal research on Rules of Professional Responsibility regarding city Attorney	GJR	6.20
12/26/2022	"Position of memorandum concerning statutory responsibilities of City Attorney/ethical responsibilities (3 pages)	GJR	2.90
12/27/2022	Continue composing analysis of statutory and ethical obligations of City Attorney	GJR	3.00
12/27/2022	Compose email to Ms. Cortez/update City of Antioch chronology	GJR	0.40
12/28/2022	Continue drafting memo on the statutory/institutional responsibility for investigations (5 pages)	GJR	3.90
12/29/2022	Augment, revise, and edit memorandum	GJR	3.30

Total Hours 73.40

Total Fees This Invoice \$30,094.00

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<b>Timekeeper</b>	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
GREGORY J. ROLEN	73.40	\$410.00	30,094.00
	<u>73.40</u>		<u>30,094.00</u>

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**Photocopying**

12/29/2022 Photocopying 88 Copies \$0.15 /copy 13.20

**Total for Photocopying 13.20**

Total Costs Advanced This Invoice \$13.20

Total Fees and Costs This Invoice \$30,107.20

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Remit To:

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Attn, Accounts Receivable

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January 12, 2023

PROFESSIONAL SERVICES RENDERED through December 31, 2022

Total Fees This Invoice	\$ 30,094.00
Total Costs Advanced This Invoice	\$ 13.20
Total Fees and Costs This Invoice	\$ <u>30,107.20</u>
Balance Forward	\$ 0.00
<b>Total Due Upon Receipt</b>	<b>\$ <u><u>30,107.20</u></u></b>

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